



# POSITION ANNOUNCEMENT

Nancy S. Grasmick  
State Superintendent of Schools

Office of Human Resources · 200 West Baltimore Street · Baltimore, MD 21201 · 410-767-0019 · 410-333-3045 TTY/TDD

**DIVISION OF REHABILITATION SERVICES  
WORKFORCE & TECHNOLOGY CENTER**

September 30, 2005

**POSITION TITLE:** Clinical Nurse Specialist (Psychiatric)

**POSITION NUMBER:** 040554

**SALARY:** State Salary Grade 19  
\$46,773 - \$65,753

**LOCATION:** 2301 Argonne Drive  
Baltimore, MD 21218

**NATURE OF WORK:** This is a professional position responsible for coordinating and providing psychiatric nurse case management services to individuals in need of physical and/or psycho-social education, therapy, or management which will support and provide independence, economic self-sufficiency and employment.

**DUTIES AND RESPONSIBILITIES:** Assists in identifying and assessing individual psychiatric needs; coordinates needed services both in-house and/or community based by consulting with appropriate staff in conjunction with clinical psychologist, psychiatrist, individual clients and community resources to ensure psychiatric services are implemented; assists with the management of clients who are in psychiatric crisis; provides intermittent administrative nursing support; performs direct nursing care including shift rotation as needed; performs clinical nursing duties; identifies and recommends changes in policies to promote client safety.

**MINIMUM QUALIFICATIONS:** **EDUCATION:** A Master's Degree in Nursing or a health-related field from an accredited college or university.

**EXPERIENCE:** Two (2) years of experience providing nursing care in the area of psychiatry.

**NOTE:** 1. Candidates for positions in this classification must possess a current license as a Registered Nurse from the Maryland State Board of Nursing.

**ESSENTIAL REQUIREMENTS:** Knowledge of the theory, principles and practices of clinical nursing in the area of psychiatric; knowledge of theory of registered nursing practice; skill in assessing the physical, emotional and social needs of patients; skill in developing a plan of care for patients; skill in working effectively with patients, families, professional and nonprofessional health care workers, general public and community agency personnel; skill in providing accurate nursing documentation; ability to provide clinical supervision and guidance to nursing staff and other health care workers; and the ability to coordinate nursing services with other therapeutic services; judgment in making decisions.

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***AFFIRMING EQUAL OPPORTUNITY IN PRINCIPLE AND PRACTICE***

**PROCEDURE FOR APPLICATION:**

Applicants must include their resume and complete a Maryland State Department of Education Application for Employment indicating Position #040554, Clinical Nurse Specialist. The Application, resume, and any support documentation must clearly demonstrate that the applicant meets the prerequisite Minimum Qualifications and possesses the Essential Requirements for the position. Completed Applications must be directed to the Staff Employment Section within the Office of Human Resources, 200 West Baltimore Street, Baltimore, Maryland 21201; for inquiries or an MSDE Application, contact 410-767-0019 or TTY/TDD 410-333-3045 or visit our website at [www.marylandpublicschools.org](http://www.marylandpublicschools.org). All applications will be acknowledged and must be received by the closing date. Appropriate accommodations for individuals with disabilities are available upon request.

**CONDITIONS OF EMPLOYMENT:**

Proof of eligibility to work in compliance with the Immigration Reform and Control Act and occasional travel throughout the State are required. Employees in this classification are subject to Substance Abuse Testing in accordance with the Code of Maryland Regulation 17.04.09, Testing for Illegal Use of Drugs. Applicants are subject to a medical examination and criminal background investigation in accordance with Federal Family Law Article, Section 5. Any misrepresentation of academic or experience requirements for this position may result in non-selection or termination of employment.

**CLOSING DATE:**

Open until filled.